**國立高雄科技大學實習機構滿意度調查表**

**National Kaohsiung University of Science and Technology**

**Internship Agency Satisfaction Survey Form**

敬愛的企業先進，您好：

承蒙您的悉心指導，讓本校學子有職場實務學習的機會，謹致敬意與謝忱。為了瞭解職場實習合作機構對本校實習學生實習期間的表現，希望藉由本問卷調查來檢視學校在教學與課程設計是否能提升學生的就業競爭力，並作適時調整。問卷僅供本校課程修正及瞭解實習機構對學生們的意見，對外絕對保密，請安心填寫。敬請惠予撥冗填答，您的意見對我們皆具有重大意義。 謝謝您對本校實習生的愛護與指導!耑此

　　順頌商祺！

 　　 　　 國立高雄科技大學　敬上

Dear corporate members,

Your careful guidance has given students from this school an opportunity for practical workplace learning. For this, you have our utmost gratitude. To understand the performance of student interns during their internship period at your company, we have produced this questionnaire survey. The objective of this survey is to examine whether the school’s teaching and course design can improve students’ competitiveness. The results of the survey can enable this school to make proper adjustments. This questionnaire only serves as a reference for adjusting this school’s courses and for understanding the internship agency’s opinion of the students. The information in the survey will be kept absolutely confidential, so please feel free to answer the questions. Thank you for taking your time to answer this survey; your opinions are very important for us. We sincerely thank you for showing care and guiding this school’s interns.

Sincerely yours,

 National Kaohsiung University of Science and Technology

**一、實習機構基本資料Internship agency basic data**

|  |  |  |  |
| --- | --- | --- | --- |
| **貴機構名稱****Name of agency** |  | **填寫日期****Form filling date** | mm/dd/yyyy |
| **產業別****Industry type** | □農、林、漁、牧業Agriculture, forestry, aquaculture, and animal husbandry□礦業及土石採取業Mining and quarrying □製造業Manufacturing □電力及燃氣供應業Electricity and gas supply □用水供應及污染整治業Water supply and pollution remediation□營建工程業Construction engineering □批發及零售業Wholesale/retail □運輸及倉儲業Transportation and warehousing □住宿及餐飲業Hotel and dining industry □出版、影音製作、傳播及資通訊服務業Publishing, audio/video production, media and information communication services □金融及保險業Finance and insurance □不動產業Real estate □專業、科學及技術服務業Professional, scientific, and technical services□支援服務業Support services □公共行政及國防、強制性 社會安全Public administration and national defense, mandatory social security □教育業Education □醫療保健及社會工作服務業Health care and social services □藝術、娛樂及休閒服務業Art, entertainment, and leisure services □其它服務業Other service industry  |
| **貴機構所在區域Location of agency**  | (1)境內(Domestic):

|  |  |  |
| --- | --- | --- |
| □北部(North) | □中部(Central) | □南部(South) |
| □東部(East) | □離島(Off island) |  |

(2)境外(Overseas):

|  |
| --- |
| □亞洲(Asia) |
|  －香港、澳門、大陸地區 (Hong Kong, Macao, or mainland China) |
| □亞洲(Asia) |
|  －香港、澳門、大陸地區以外國家 (Countries other than Hong Kong, Macao, or mainland China)  |
| □大洋洲(Oceania)\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | □非洲(Africa)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| □歐洲(Europe)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | □北美洲(North America)\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| □中美洲(Central America)\_\_\_\_\_\_\_\_\_\_ | □南美洲(South America)\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| □海上實習(Maritime internship) |

 |
| **填寫者職稱Position of person filling out this survey**  |  | **填寫者姓名Name of person filling out this survey**  |  |
| **聯絡電話****Contact phone number**  |  | **電子信箱****E-mail** |  |

**二、實習生基本資料 Intern basic information**

|  |  |  |  |
| --- | --- | --- | --- |
| **實習生部別Intern’s Division**  |

|  |  |
| --- | --- |
| □日間部(Day Division) | □進修部(Division of Continuing Education) |

 |
| **實習生學制Intern’s Program** |

|  |  |
| --- | --- |
| □五專(Five-year Junior College Program) | □四技(Four-year College Program)  |
| □二技(Two-year College Program) | □碩士班(Master’s Program) |
| □博士班(Doctoral Program) |  |

 |
| **實習生系（所）Intern’s Department (Graduate Institute)**  |  |
| **實習生姓名****Intern’s Name** |  |
| **實習生實習類別Intern’s Internship Type** |

|  |  |  |
| --- | --- | --- |
| □專案(Project) | □暑期(Summer)  | □寒期(Winter)  |
| □學期(Semester) | □學年(Academic year)  |  |

 |

**三、請依實習生表現，提供適當評價**

**Please provide appropriate evaluation based on the intern’s performance**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **檢視項目及內容****Inspection items and content** | **很滿意****Very satis-****factory** | **滿意****Satis-****factory** | **普通Normal** | **不滿意Unsatis-****factory** | **很****不滿意****Very unsatis-****factory** |
| （一）專業知能方面**Professional knowledge**  |
| 1. 具備的專業知識符合工作需求**Equipped with professional knowledge required for the job**
 |  |  |  |  |  |
| 1. 能將專業知識應用於工作實務**Can apply professional knowledge to practical work**
 |  |  |  |  |  |
| 1. 具備多元的知能**Possesses diversified knowledge**
 |  |  |  |  |  |
| （二）實習表現方面**Internship performance**  |
| 1. 實作效率**Work efficiency**
 |  |  |  |  |  |
| 1. 重視團隊合作**Focus on teamwork**
 |  |  |  |  |  |
| 1. 服務態度**Service attitude**
 |  |  |  |  |  |
| 1. 出勤狀況**Attendance**
 |  |  |  |  |  |
| 1. 人際關係的處理能力**Interpersonal relationship**
 |  |  |  |  |  |
| （三）技能與技巧**Skills and techniques**  |
| 1. 表達與溝通能力**Expression and communication**
 |  |  |  |  |  |
| 1. 資訊科技運用能力

**Information technology application**  |  |  |  |  |  |
| 1. 創意思考能力**Creative thinking**
 |  |  |  |  |  |
| 1. 外語能力**Foreign language skills**
 |  |  |  |  |  |
| 1. 獨立思考分析與問題解決能力**Independent thinking, analysis, and problem solving skills**
 |  |  |  |  |  |
| （四）其他**Other**  |
| 1. 參與學習的意願

**Willingness to participate in learning**  |  |  |  |  |  |
| 1. 學習的可塑性**Learning adaptability**
 |  |  |  |  |  |
| 1. 抗壓性**Resistance to stress**
 |  |  |  |  |  |

**四、留用意願Willingness to employ the intern**

|  |  |
| --- | --- |
| **題目(Item)**  | **選項(Choice)**  |
| (一)實習期滿後，是否願意留用本校實習學生於貴機構服務？After the internship is over, would you be willing to employ this school’s interning students in your company?  |  □是(Yes) □否，請說明原因(No, please specify the reason) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| (二)是否願意繼續提供本校學生實習名額？Are you willing to continue to provide students from this school with internship opportunities?  |  □是(Yes) □否，請說明原因(No, please specify the reason) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**五、相關意見或建議 Relevant opinions or recommendations**

(一)貴機構建議本校新設哪些專業課程以符應職場需求？

What types of professional courses would you recommend this school set up in order to conform to the workplace needs?

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(二)其他對本校培育專業人才的建議：

Other recommendations for this school’s professional talent cultivation:

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